

The Gift Show

Rent Gallery Space
December 1- 28, 2017

Rental Fee: \$100, \$125, \$200 depending upon space location **Reserve By:** Nov. 27

Space Sizes: Wall space units: Approx. 48 inches wide from floor to ceiling; Floor space units: 4 square feet.

Install: Monday-Wednesday, November 27-30, from 12-4 pm

Reception: Friday, December 1, 5:00 - 7:00pm

Pick-Up: Friday, Dec. 29, 12-4, Saturday, Dec. 30, from 10 - 4 pm

*Email images to gallery director
ckelly@chicoartcenter.com and we'll
start promoting you!*

Reservation is first-come-first-serve. Artists may share a space with an additional \$25 processing fee. Docents monitor the gallery and make all sales transactions. Cash, check and credit are accepted. Artists are encouraged to gallery sit; help customers, wrap goods, etc. CAC issues payment within 30 days after the show closes. Artists are not required to pay commission on the sales of their work. Artists pay merchant fees for credit card sales. Space location is confirmed at end of sign up period as locations may be adjusted for optimum placement. Join waitlist for cancellations.

Requirements & Terms:

- All items must be clearly tagged with price and artist's name. Docent will use this label for sales transaction. We cannot sell without price tags.
- Clearly display signage with your name. Business cards are recommended on display.
- Artist must provide an inventory list and update it when new items are added throughout the exhibit.
- Hanging artwork should be secured with mounting putty as the trains cause the artwork to shift. Walls are drywall. Partition walls are particle board- screws are highly recommended for hanging. Artists using floor space may use their own pedestals or we have a limited number to loan (first-come-first-serve). Pedestal preparations are Artist's responsibility. Artists must bring all display devices needed.
- Works submitted must be completely dry. CAC cannot store packing materials, coverings, or boxes of any type.
- Work determined by the director to be too fragile for safe handling and/or display will not be accepted.
- Artists may restock throughout the month and maintain a presentable display of work.
- A signed entry form and waiver (below) must accompany the artwork when delivered.
- **Important:** Refunds on paid reservations will only be given to cancellations made prior to November 20, 2017, 4:00PM.
- **Works not picked up by 4 pm on December 31st will be charged a \$10 late, storage and handling fee; and after 30 days will be charged \$35. After 60 days it will be considered abandoned and may become property of CAC.**

The Gift Show 2017 Rental Form

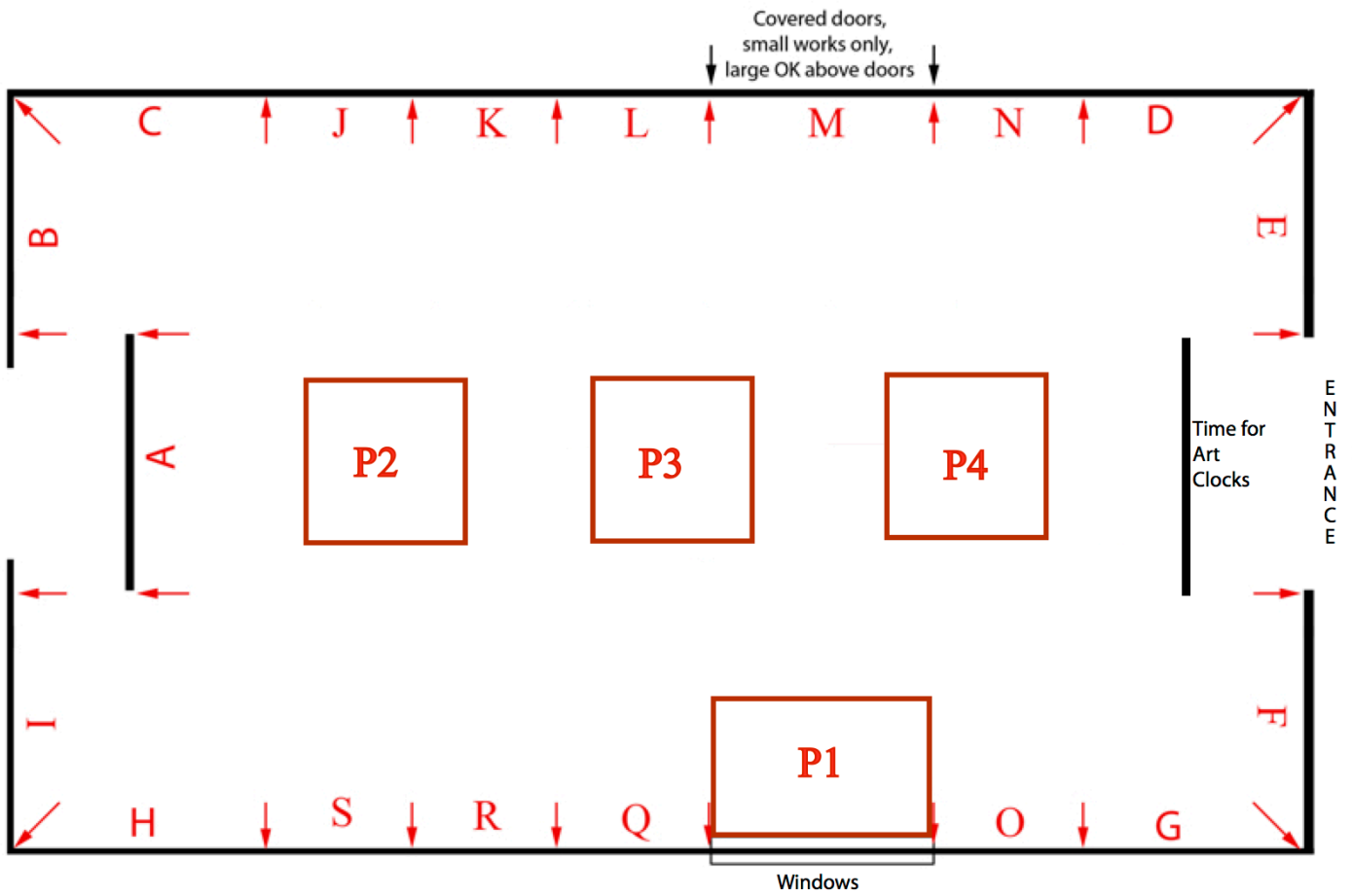
(Please print) First Name	Last Name	Website (if one)
Email address (for CAC contact only)	Phone # (for CAC contact only)	
Address	City	Zip
Space Location Preference	Type of work (ceramics, paintings, prints, woodwork, photography, etc.)	

The Chico Art Center (CAC) shall not be liable to any participating artist or to any third party for losses, damages, consequential damages, or any injury that may result from participation in the exhibition. The artist agrees to indemnify, defend, and hold CAC and the City of Chico harmless against any and all claims, demands, damages, fees, costs, and action of any kind asserted by or on behalf of any third party(ies) arising from the artist's participation in the exhibition. Permission is released to CAC to use images of entered artists and their artworks solely for purposes of documentation, education, and future publicity. **Signing below also acknowledges the enforcement of the late and/or storage and handling fees for late pickups.**

Signature of Artist (Required) _____ Date _____

Permission to sell displayed Artwork: I give Chico Art Center permission to sell my artwork displayed during the Gift Show. I understand payments will be made payable to me and I will be responsible for reporting the sale of my artwork. No tax will be collected.

Signature of Artist (Required) _____ Date _____



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Space	Space type	Price
A	2 Partition end of gallery wall 8' x 8'	\$200.00
B	Space and a half 6' x 8'	\$125.00
C	"	\$125.00
D	"	\$125.00
E	"	\$125.00
F	"	\$125.00
G	"	\$125.00
H	"	\$125.00
I	"	\$125.00

J	Standard space 4' x 8'	\$100.00
K	"	\$100.00
L	"	\$100.00
M	"	\$100.00
N	"	\$100.00
O	"	\$100.00
Q	"	\$100.00
R	"	\$100.00
S	"	\$100.00
P-1	3D floor space w/ pedestals ~16 sq. ft.	\$100.00
P-2	"	\$100.00
P-3	"	\$100.00
P-4	"	\$100.00